



STATE OF CONNECTICUT • COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

55 MAIN STREET • P.O. BOX 187
ELLINGTON, CONNECTICUT 06029-0187

www.ellington-ct.gov

WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING SEPTEMBER 19, 2012

MINUTES

Members Present: Daniel Parisi-Chairman, Edward Duell, Paul Gilbert, and Shawn Koehler (arr. 7:25)

Others Present: Peter Williams-WPCA Administrator, Tim Webb-DPW Director, Nicholas DiCorleto-Finance Officer, Ann Marie Conti-Tax Collector, James Thompson-Town Engineer

1. Call to Order

Chairman Daniel Parisi called the September 19 meeting to order at 7:00 PM.

2. Citizen's Forum/Public Comments: None

3. Old Business

1. Stafford Plant Assessment

Peter Williams told the board that Michael Waugh has resigned as chairman of the Stafford WPCA. Stafford's next meeting is scheduled for October 1 at which time they will elect a new chairman. Peter attended the September meeting as planned and he received information from the FOI request. He has not received any response from the letter and payment made as a result of last month's action. He also told the commissioners that there will be another upgrade to the plant costing \$1,000,000.

2. Vernon Flow Request

The request for additional flow was sent and the next meeting of the Vernon WPCA will be Thursday. Peter Williams and Paul Gilbert will attend the meeting. Ellington is asking for 400,000 gallons to become 20% of the plant's capacity. Country Pure Foods is requesting 75,000 additional gallons.

3. 2012-13 Administration

The drafts of the job descriptions approved last month by the WPCA were sent to the First Selectman for review regarding union impact. An opinion has not been received yet.

4. Past Due Accounts

Ann Marie Conti, Tax Collector, passed out a list of past due sewer accounts. She told the members that she notifies the mortgage holder that the Town is placing a lien on the property for the past due amounts. For those residents with no mortgage, she sends a letter to them and notifies them that a partial payment can be made if they prefer. She stated that payment plans are not encouraged due to lack of staffing in her office. The liens are filed in September and March per State Statute. Outstanding accounts continuously average \$120,000. Peter Williams is proposing that if there is no response to the initial letter of notification to the resident, they are to be informed that the Town will turn it over to the Sheriff and then on to a tax sale. The members of the authority were in agreement with the process and Paul Gilbert asked that Peter attach the outline of the process with the letter. Mr. Williams will also do a press release stating that the Town will be actively collecting past due sewer debts.

4. New Business – None

5. Administrative

1. FOG Program

Peter Williams stated that the schools are working on plans and booklets for the program. North Central Health Dept will let Peter know when they are going into the restaurants and he will go with them. October 1 is when the restaurant permits start to be renewed.

2. I&I Program

Mr. Webb stated that the new meter installed in the Vernon Pump Station did not work. They put in a temporary one and it works. The new one was sent back. Mr. Gilbert stated that a Mag meter is better than a Doppler flow meter. Tim Webb will look into it for Vernon and Crystal Lake. At the Vernon Pump Station the initial reading did not show a problem, after the meter is fixed they will look at the readings further.

3. Design, Construction & Maintenance Reports

Tim Webb stated that the Mission alarm system has been installed and is still being fine tuned. Vernon is operating well. A new pump was ordered as a backup for Crystal Lake Pump Station. Of the 108 grinder pumps in service, to date 80 have been cleaned and inspected and repaired as needed. This will be a once a year maintenance program done in the spring. The Toughbook Laptops have come in and are being programmed. OSHA was invited to Ellington and did inspections of the pump stations.

They recommended that grates be put over each wet well so that when the cover is opened the grate is there. It is strong enough to walk on if need be.

Tim Webb, Jim Thompson and Peter Williams have continued to meet with Country Pure Foods about the H₂S spikes in the line. Country Pure has hired an Environmental Engineer. When they are operating, the levels spike and when they are not, the levels go back down. Country Pure is requesting proof that it is not the Town's sewer line causing the problem. We have agreed to the following. On September 27, six meters will be installed, on October 5 the sewer line will be tv'd and cleaned as requested by their Environmental Engineer. On October 11 the meters will be pulled and read. On October 18 at 11 AM, Country Pure and Town officials will meet at the Annex to review the results of this process. Mr. Thompson stated that the Town is trying to resolve this without involving the State. If there is a problem with the line, the town will rectify it. If not, it is the responsibility of Country Pure Foods. This has been going on for two years and this is the final effort to be made by the Town.

Tim Webb told the authority that he had two employees with would like to attend the NEIWPC training course Operation and Maintenance of Wastewater Collection Systems. The course costs \$240 and will be held in November in Stafford Springs CT. He is requesting that a third interested employee be afforded the opportunity to take the course through the WPCA training budget. By consensus the members agreed as there is money in this budget.

The Stafford Road Sewer Extension bids are due tomorrow at 2 PM. There are 8 bidders. Construction could start in October.

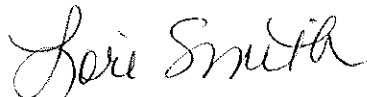
Approval of the Minutes of August 15, 2012

MOVED (KOEHLER) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF AUGUST 15, 2012 REGULAR MEETING AS WRITTEN.

ADJOURNMENT

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:07 PM.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Lori Smith".

Lori Smith, Recording Secretary